

NEW LONDON VILLAGE COUNCIL
Regular Meeting – Monday, February 13, 2017 @ 7 p.m.

Mayor John Martin called the meeting to order. He then gave the invocation followed by the Pledge of Allegiance.

Roll call was then taken with the following members present: Curtis, Myers, Willis, Paramore, and Cooke. Winslow was absent.

Also present: Ellen Simmons, Chief Marko, Steve Bond, Shawn Pickworth, Don Patton, Marvin McCallister, Bob James and Joe Thomas.

John Martin then asked for approval of the agenda. Myers made a motion to approve the agenda. Curtis seconded the motion. Roll call - All ayes; no one opposed.

The minutes from the regular meeting held on January 23, 2017 were then presented for approval. Paramore made a motion to approve the minutes. Willis seconded the motion. Roll call - All ayes; no one opposed.

The minutes from the workshop held on January 25, 2017 were then presented for approval. Myers made a motion to approve the minutes from the special meeting. Curtis seconded the motion. Roll call – All ayes; no one opposed.

John Martin asked for any public questions or statements.

Ellen Simmons stated that she had been contacted by the resident at 23 Grant Street. The resident stated a big tree had been taken down in the tree lawn of the property. The resident was upset because the stump had never been removed despite several calls to the village. Shawn Pickworth stated he would check into the situation and follow up with the resident.

Marvin McCallister then questioned Pickworth on why the village was taking bids on a \$10,000 recycling trailer when he was under the understanding that the Village does not make any money on recycling. Pickworth explained that they were taking bids in order to apply for a grant for 50% of the cost of the recycling bin. Pickworth stated they were hopeful they would be able to raise the other half of the money to pay for the other 50%. Stuart Cooke added that by recycling it would save the Village on landfill fees. McCallister asked what the village would like to recycle. Pickworth answered that the Village currently recycles cardboard, paper and metal. They would like to be able to add plastic to the list. Pickworth commented that the recycling trailer would be located at the Village Garage. There is nothing set in stone yet but Pickworth and the mayor had visited the recycling center in Brighton to see how their recycling program works. They do recycling on Wednesdays and Saturdays. They have a table where people can dump their recyclables on a table. After it is inspected, it is then put into the proper bins. Pickworth also mentioned that maybe the Girl Scouts would like to get involved with the recycling project. When asked why we can't take plastic to Norwalk, Pickworth answered that Norwalk won't take our plastic.

John Martin then called for a report from the Administrator.

Shawn reported the following.

Water

Wastewater

Sanitation

- 4 new 6 yd. dumpsters have been ordered. Once they arrive we will install wheel kits on them so they will be ready to rent this spring. Last summer we had a waiting list of residents that wanted to rent a dumpster.

Street

- Crews have been out patching some potholes.
- 2 Trees on Third Street were removed, 4 trees in our Memorial Park have been identified for removal.

Parks

- Roof replacements continue. Hileman Building is complete.
- We are going out to bid this week for the Forced Main Project at the Reservoir Park and Campground. The engineers estimate for this project is \$310,000.00; we are hoping that the bids come in way under that.

Other

- The Mayor and I have begun a review of the employee hand book. We will be meeting with Mr. Bond on Thursday, February 16th to review some items that need to be addressed. Once we have finished our review we will ask Council to review and adopt. If anyone knows of something that needs updated or changed please feel free to contact the Mayor or myself.
- New billing software – plans to go live are expected to be around the end of May. A questionnaire is being sent out to all residents about the new software along with a lead survey form. We are asking that residents please fill out and return this information to the Village. Please see attached.
- Public Records Training – Council needs to appoint a representative to attend this training. Trainings are held at different locations throughout the year.

Myers had a question about the lead survey form that was going out. Pickworth stated Village employees would be going door to door to look in resident's basements to do a visual of what's going on with the pipes in the house. This is to meet an EPA requirement and to complete a report required by the EPA.

John Martin then asked for a report from the Water/Sewer Dept. John Chapin absent.

John Martin then asked for a report from Street/Sanitation. Don Patton stated they had to go through their inventory of brass fittings. Under new laws, all brass fittings must be stamped "No Lead". If a fitting is not stamped it cannot be used. Village employees went through the inventory and got rid of noncompliant fittings and replaced what they needed to. Patton also mentioned the new dumpsters that are on order. He also stated the village had been working to repair some of the old dumpsters and they are working on patching pot holes. Patton also wanted to remind residents to move vehicles off the streets during a snowfall event. The Village Ordinance states once the snow reaches 2 inches cars must be removed from the street. Patton requested that as a courtesy to the village, residents remove cars from the streets as soon as they become covered with snow. This allows the village to be able to properly clean them. In the absence of John

Chapin, Water/Sewer Superintendent, Don reported that February 27 is the proposed start date to rebuild the filters at the Water Treatment Plant.

Stuart Cooke asked Patton what the cost was to repair the bottom of a dumpster. Patton stated he didn't know but he would get a price.

John Martin then called for a report from the Recreation Department. Joe Thomas reported he would like to build a new pavilion at the reservoir. This will save the parks money because they will no longer have to rent a stage for Rockin' the Rez. Thomas stated he has received some donations toward the project. He also stated within four years the pavilion will have paid for itself. The cost of renting a stage for Rockin' the Rez is \$2,500. BCU has agreed to donate all electric work and all labor. Thomas requested council's approval to move forward on this project. Thomas received one quote for \$20,000 (\$8,000 labor and \$12,000 for material) and will be receiving another quote as well.

John Martin then asked for a report from the Police Chief. Chief Marko had nothing to report.

John Martin then asked for a report from the Ambulance. Bill Curtis reported there were 54 runs for January. There were 28 in the Village of New London; one in New London Township; five in Ruggles Township; three in Troy Township; 13 in Fitchville Township and four Mutual Aids (Ripley Township – 1; Greenwich Township – 1; Bronson Township – 1; and Clarksfield Township – 1) There was one motor vehicle crash in Troy Township and three Negative Transports. Curtis also reported they would be going to an advanced squad. Everything is ready to go but they can't move forward until they get approval from Medicare and Medicaid.

John Martin then asked for a report from Zoning. Bob James stated he would like to propose a zoning complaint form. James and the mayor recently worked together after they had received an unsigned letter of complaint. James and the mayor thought it may be a good idea to put a zoning complaint form online so people with concerns can get to the form without having to visit the Village Office.

John Martin then presented Ordinance 2017-02 An Ordinance Adopting the 2017 Permanent Annual Appropriations for Current and Other Expenditures of the Village of New London. Third Reading. Myers made a motion to approve the third reading. Cooke seconded the motion. Roll call – all ayes; No one opposed.

John Martin then presented Ordinance 2017-05 An Ordinance Amending the 2017 Annual Appropriations Ordinance by Authorizing the Transfer of Certain Funds and Appropriations as Needed for Operations, and Declaring an Emergency. Emergency Reading. Paramore made a motion to suspend the rules to allow Ordinance 17-05 to be passed on an emergency measure. Myers seconded the motion. Roll call: Winslow, Absent; Curtis, Yes; Cooke, Yes; Myers, Yes; Willis, Yes; Paramore, Yes. Paramore made a motion to approve the emergency reading. Curtis seconded the motion. Roll call – all ayes; No one opposed.

John Martin then called for Old Business.

Bill Curtis asked if the mayor had heard anything from the railroad about the sidewalk issue they had been concerned about. John Martin stated that he had sent an email two weeks ago. Martin said he could see that they had read the email but they have not yet responded. Curtis asked if any of the sidewalks had been touched while the work was being done on the soil by Gas Depot. Martin responded that they said they had not touched the sidewalks.

John Martin then called for New Business.

Curtis made a motion to give Joe Thomas permission to move forward on building a 20 x 32 foot pavilion for the Reservoir Park. Myers seconded the motion. Roll call – All ayes; No one opposed.

Myers made a motion to designate Nancy Howell as the official Public Records designee. Paramore seconded the motion. Roll call – All ayes; No one opposed.

Curtis made a motion to accept the Volunteer Fire Fighters' Dependents Fund Board Members of Janice Myers, Bill Curtis, Chad Porter, Chris Rowland and Mark Roeder with Mark Roeder serving as Chairperson and Chad Porter serving as Secretary. Cooke seconded the motion. All ayes; No one opposed.

John Martin then presented the monthly bills for approval under Schedule A. Myers made a motion to approve the bills as presented. Cooke seconded the motion. Roll call - All ayes; No one opposed.

John Martin then presented the monthly bills for approval under Schedule B. Curtis made a motion to approve Schedule B. Paramore seconded the motion. Roll call: Paramore – yes; Winslow – absent; Willis – yes; Curtis – yes; Cooke – abstain; Myers – disqualify herself.

John Martin then requested a motion to enter into executive session to consider the Employment and Discipline of a public official. Curtis made the motion to enter into executive session. Willis seconded the motion. Roll call: Cooke – yes; Winslow – absent; Willis – yes; Curtis – yes; Myers – yes; Paramore – yes.

Curtis made a motion for council to return to regular session. Cooke seconded the motion. Roll call: Cooke – yes; Winslow – absent; Willis – yes; Curtis – yes; Myers – yes; Paramore – yes.

Curtis made a motion to allow the Hartman family to use the Hileman Building for a funeral on February 15, 2017 for the price of \$50. Willis seconded the motion. Roll call – All ayes; No one opposed.

Myers made a motion to adjourn. Paramore seconded the motion. Roll call - All ayes; no one opposed.



Nancy Howell
Fiscal Officer



John Martin
Mayor