

# ZONING COMPLAINT FORM

New London Village  
115 East Main St.  
New London, OH 44851  
Zoning Office 419.929.6400

## COMPLAINANT INFORMATION

Complainant \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_

## INFORMATION ABOUT PARCEL WHICH IS THE SUBJECT OF THIS COMPLAINT

Street Address \_\_\_\_\_

Other location information \_\_\_\_\_

## INFORMATION ABOUT THE OWNER IF KNOWN

Property Owner \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Property Owner Address \_\_\_\_\_

## DETAILS

Please describe the condition or use of a property or structure which may not be in compliance with the Village Zoning Code:

---

---

---

---

---

---

---

---

---

---

## COMPLAINANT CERTIFICATION

By signing this complaint form, the undersigned hereby confirm(s) that the information presented in this complaint was witnessed by him/her/them and the details are true, accurate and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ZONING OFFICE USE**

Date received \_\_\_\_\_

Nature of complaint:  use of property  structure

Code Section which applies: \_\_\_\_\_

Review of zoning file: Date \_\_\_\_\_

Use of property permitted by \_\_\_\_\_

Structure permitted by \_\_\_\_\_

Use of property not permitted

Use of structure not permitted

Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Letter to property owner dated \_\_\_\_\_  Warning  Notice of Violation  Copy to Complainant

Date and time of inspection \_\_\_\_\_

Response from property owner received on \_\_\_\_\_  Written  Telephone  In person

Inspection not conducted; reason \_\_\_\_\_

Inspection conducted as requested with the following result:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Photos taken  No photos taken; reason \_\_\_\_\_

Measurements taken  No measurements taken; reason \_\_\_\_\_

Notice of Violation Sent \_\_\_\_\_

Violation found cured after re-inspection on \_\_\_\_\_

Violation not cured after re-inspection on \_\_\_\_\_

Referred to \_\_\_\_\_ on \_\_\_\_\_

Other action taken \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Zoning Commissioner Date