

**NEW LONDON VILLAGE COUNCIL**  
**Regular Meeting – Monday, November 12, 2018 @ 7 p.m.**

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Mayor John Martin called the meeting to order. He then gave the invocation followed with the Pledge of Allegiance.

Roll call was then taken with the following members present: Curtis, Myers, Paramore, Willis, and Ball. Cooke was absent.

Also present: Chief Marko, Shawn Pickworth, Steve Bond, Erik Von Kamp, Marvin McCallister, Lynn Phillips, Jason Anderson and Don Patton.

John Martin then asked for approval of the agenda. Curtis made a motion to approve the agenda. Paramore seconded the motion. Roll call - All ayes; No one opposed.

The minutes from the October 22, 2018 Water, Sewer and Fire Budget Workshop were then presented for approval. Paramore made a motion to approve the minutes. Myers seconded the motion. Roll call – All ayes; No one opposed.

The minutes from the regular meeting held on October 22, 2018 were then presented for approval. Myers made a motion to approve the minutes. Ball seconded the motion. Roll call - All ayes; No one opposed.

John Martin asked for any public questions or statements. He asked anyone who had a question or statement to stand, state their name and they would be allotted three minutes to talk.

Erik Von Kamp stood and asked if the sidewalk letters had gone out yet.

Mayor John Martin asked Shawn Pickworth if they had gone out yet.

Shawn Pickworth stated he was waiting on council and the mayor's direction.

John Martin replied to Eric Von Kamp that the letters would go out that week.

Erik Von Kamp then passed out Sidewalk Inspection Specifications. He stated he wanted to make sure he got things right. He quoted the mayor from the last council meeting. "They are going to look at the sidewalks downtown and they are going to look at those that need repair the worst at this time." He then asked Shawn if that was what he was doing.

Shawn Pickworth stated that if those are the directions he is given, then that is what he will do.

Erik Von Kamp wanted to verify with Mayor John Martin that he had passed out copies of the village's sidewalk specifications.

John Martin verified that it did appear to be the Village of New London's specifications.

Eric Von Kamp then asked where it said the word "worst" anywhere in the specifications.

John Martin asked Erik Von Kamp to repeat his question.

Eric Von Kamp stated he couldn't find the word "worst" in the specifications anywhere. He wondered why they were going after the worst. He felt they would either be within code or they aren't.

After a long pause and a quiet discussion with Steve Bond, Mayor John Martin apologized to Erik Von Kamp and stated he was thinking on his question and wanted to give him an answer.

After another quiet discussion with Steve Bond, John Martin continued by saying he had wanted to get started and do something in good faith to show Erik that the village was wanting to take care of the businesses and make sure they were compliant.

Erik again stated that they are either in code or they are not.

John Martin confirmed that Erik Von Kamp was correct.

Erik Von Kamp continued by saying he thinks it says  $\frac{3}{4}$ ". Anyone with a  $\frac{3}{4}$ " variation or more between sections of sidewalk would not be within code. He then quoted Ordinance 901.05 section (f) of the Codified Ordinances where it states "Uneven joints may be repaired by adjusting the elevations of adjacent sidewalk sections to uniform grade. Where fill is required, material shall be cinder, sand or screening." He continued on by saying that means residents are only allowed to relevel the slab or replace it and he wanted to verify that with Mayor John Martin.

John Martin replied that there are some in town that the concrete has deteriorated and it is rough to walk across.

Erik Von Kamp stated he was talking about uneven sidewalks. If there is a lip of more than  $\frac{3}{4}$ ", the only way of repairing it would be to replace it or relevel the slab and he wanted to know if that was correct.

John Martin verified that was correct.

Erik Von Kamp then wanted to verify that grinding was not allowed.

John Martin stated the ordinance does not say anything about grinding. He continued on to say it also states that the thickness of small area repairs shall equal existing sidewalks which is 4".

Erik Von Kamp said the mayor was correct. It doesn't say anything about grinding because the village is expecting the slab to be relevelled or replaced.

Mayor John Martin agreed.

Erik Von Kamp then stated there was one business in town that has their sidewalk all ground. There is another councilman whose sidewalk does not meet code. He continued by saying that once they were done with the downtown businesses he is going to check on the rest of the village.

Mayor John Martin stated he didn't plan on stopping with the businesses and he has talked about it previously. He believes they need to sit down and council is going to have to go over the sidewalk ordinances and come up with a solution as to how they want to move forward.

Erik Von Kamp wanted to know when the sidewalk program and ordinance had been tabled for the village.

John Martin stated it had been tabled a number of years ago.

Erik Von Kamp stated he thought it had been tabled in 2002. He thought it had been long enough.

John Martin stated he thought it had been tabled in 2005 or 2006.

Erik Von Kamp wondered if they shouldn't have something worked out by now.

John Martin replied that he would state that they had not talked about sidewalks but they would be talking about sidewalks.

Erik Von Kamp restated that they were going to. He continued to say they had been "going to" for how long?

Mayor John Martin stated he could not say how long but he was trying to get it corrected.

Erik Von Kamp asked what happens when there is a lip right on the proposed property line.

Mayor John Martin asked him to repeat his question.

Erik Von Kamp asked what happens when there are two uneven slabs of concrete right on a property line. Who will be responsible for it?

Mayor John Martin stated he thought it would take both property owners.

Erik Von Kamp asked if one slab is higher than the other, it's an inch lip. Whose slab is that? Who has to replace their slab? He thought before the village sends out letters they should have all of that sorted out. He wondered how the letters would be going out that week if there isn't anything sorted out.

John Martin stated that he wanted to read what it said in Ordinance 901.03 and that was the last thing he was going to say and he wanted to put the sidewalks to rest. He then quoted Ordinance 901.03 about sidewalk inspection. "The Village Administrator, or his designee, shall serve as the Sidewalk Inspector at no additional compensation." He then continued to say that the administrator is now fully aware of what has to be done and it will be taken care of. He stated he had to be given time to do that. He stated this year would be out of the question because now they are into the winter months and they are not able to do it.

Erik Von Kamp questioned why he was expected to replace his sidewalk during the winter months. He had received his letter December 5, 2017. He had made his repair in July so he didn't understand why there was a problem sending out letters now. He wanted to verify that they were not going to receive a 30-day notice.

Mayor John Martin stated that no they would not be getting a 30-day notice. He then asked Erik Von Kamp if his time to repair his sidewalk had been extended. He wondered if Erik had been given time to take care of his sidewalk.

Erik Von Kamp stated he wanted to ask Mayor John Martin if he knew why his sidewalk issue had been thrown out of court or why it never made it to court.

Mayor John Martin asked why it was.

Erik Von Kamp noted that Shawn Pickworth had cited Wellington ordinances in the paperwork. He asked Shawn Pickworth if he was correct.

Shawn Pickworth stated he had made a mistake.

Erik Von Kamp replied that was interesting because when he requested the public records, the letter had been changed. He asked Shawn Pickworth if he had changed it.

Shawn Pickworth stated that was correct.

Erik Von Kamp said thank you very much and that was all he needed.

John Martin thanked Erik Von Kamp and told Shawn Pickworth they would talk about sidewalks at another time. Shawn stated that would be fine.

John Martin then asked if there were any other questions or statements. There were none.

John Martin then called for a report from the Administrator.

Shawn reported the following.

#### Water

- Water Treatment Plant Improvements- Construction has begun. Contractor has moved in and has begun to work on the drying beds and laying out the new clear wells. Parts for the new improvements inside are starting to arrive and that work will begin soon.
- GIS Project – project continues.
- EPA Sanitary Survey - Last week the OEPA visited New London and performed our annual sanitary survey at our water treatment plants. Everything went very well with no major violations. That being said we were informed of again new regulations and rules that now have to be followed at our plants and our distribution system.

#### Wastewater

- Nothing major.
- UV Lights – put away for the season.

#### Sanitation

- No major issues.
- **THANKGIVING WEEK PICKUP – Thursday's Route (November 22<sup>nd</sup>) will be picked up on Wednesday (November 21<sup>st</sup>). Please have your trash ready.**
- Compost Facility – contractor finally came in and ground up and hauled away the brush. We also had some of the compost hauled away. We will be doing some improvements to this area to help us better serve. Reminder this area is for Village residents only.

#### Street

South Railroad Street – new catch basin installed.

Equipment – crews have been working getting equipment ready for the winter.

## Other

Insurance Inspectors – Inspector was in New London last week and met with Chief Marko, John Chapin, Don Patton, Joe Thomas and me. We also toured all buildings and properties of the village. Nancy Howell and I also met with representatives from USI and reviewed our insurance policies for the village. The insurance policy is actually a little lower than last year's.

Bill Curtis asked if they had cameras down at the compost pile.

Shawn Pickworth answered that yes they do.

Bill Curtis then asked if there were signs posted stating the stipulations.

Shawn Pickworth stated that there absolutely was.

Bill Curtis thought then the village would be able to prosecute any violators.

Shawn Pickworth stated they had been having a terrible time. They had used David Price Metals for years. They would come in and do it at least once or twice a year but they have quit doing it. Since they stopped, the village has had a terrible time finding another contractor to do it. They found Baseline Mulch over by Shiloh but with that being said it still took a long time to get them to New London to do it. Once they did come, they did an awesome job. The village was overrun and piled up. It was way overdue. He said they also would like to put some tile in the area to help drain the area a little better. Since they did such an excellent job, he is hoping to be able to get them on a schedule where they will just come in automatically once or twice a year to keep up with it just like David Price Metals had done. It's getting harder and harder to get rid of it and what is even harder is the village doesn't make anything on it. The village has to pay to get rid of it. He is estimating the trip this time will cost around \$10,000.

Bill Curtis thought it probably cost as much as when the village used to send the employees around with the chipper once you add in their labor and machinery and everything else.

Shawn Pickworth added that even then they still have to get rid of the chips. They still would have to get rid of the compost eventually because it was just piling up down there.

John Martin asked if there were any more questions for Shawn Pickworth. There were none.

John Martin then asked for a report from the Police Chief. Chief Marko stated he just had one thing. He wanted to thank the governing body and the village residents for passing the police and fire levy and for the support they give them.

John Martin then asked for a report from the Fire Chief. Chief John Chapin absent.

John Martin then asked for a report from the Ambulance. Bill Curtis reported there were 63 runs for October. There were 36 in the Village of New London; 10 in New London Township; three in Ruggles Township; three in Troy Township; seven in Fitchville Township. There were four Mutual Aids (Greenwich-2, Norwalk-1, Wakeman-1). There were two motor vehicle accidents; Fitchville – 1, New London Village – 0, New London Twp. – 0, Troy Twp. – 0, Ruggles Twp. – 0, Mutual Aid – 1 (Greenwich). There were five calls to the Laurels. There were zero Fire Standbys. There were 12 Negative Transports. There was one Law Enforcement Standby, eight Service Calls and six Overdoses. Out of all of those, 24 of the transports were ALS and 20 were BLS. Bill added that they are getting busier and busier. Right after Thanksgiving they start their school. They have seven signed up for it.

John Martin asked how many full-fledged paramedics does the department have.

Bill Curtis stated they had some paramedics but they are not a paramedic squad.

John Martin asked how soon until they became a paramedic squad.

Bill Curtis commented that was a good question. He stated they were slowly moving in that direction but with what they do now, they are probably ahead of most of the ambulance services even with the ones who have staff paramedics. Bill continued to say they had enough paramedics working for them who work for other places too. He stated there is usually a paramedic available when they need one. He said it's getting busier and things are changing. There are new rules coming out and insurances are requiring certain things. Bill ended by saying he could not say enough about University Hospital in Ashland for all their support.

John Martin then asked for a report from Zoning. Bob James unexcused absence.

John Martin then asked for a report from the Recreation Department. Joe Thomas absent.

John Martin presented Ordinance 2018-30 An Ordinance Authorizing the Village Administrator to Enter into a Contract for the Lease-Purchase of a 2013 Vac All Vacuum Truck, and Declaring an Emergency. Emergency Reading. Myers made a motion to suspend the rules to allow Ordinance 2018-30 to be passed on an emergency measure. Curtis seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes. Myers made a motion to approve the emergency reading. Willis seconded the motion. Roll call – All ayes; No one opposed.

John Martin presented Ordinance 2018-31 An Ordinance Changing the Rates for Utility Services. First Reading.

After a long pause with no motion, Shawn Pickworth stated it was just a 3% increase.

Curtis made a motion to approve the first reading. Myers seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes.

John Martin presented Ordinance 2018-32 Amending the Village's Employee Handbook Relative to the Salary Schedule. First Reading.

After a long pause, Shawn Pickworth explained that there were some salaries and wages getting close to the top level. This ordinance would open up the gap in the handbook a little bit.

Curtis made a motion to approve the first reading. Paramore seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes.

John Martin presented Ordinance 2018-33 An Ordinance Providing for the Appointment of the Village Solicitor. First Reading. Paramore made a motion to approve the first reading. Ball seconded the motion. Roll call – All ayes; No one opposed.

John Martin presented Ordinance 2018-34 An Ordinance Amending Section 143.04 of the Codified Ordinances Relative to Direct Deposit of Employee Compensation. First Reading. Myers made a motion to approve the first reading. Willis seconded the motion. Roll call – All ayes; No one opposed.

Bill Curtis asked if there was a website they would have to logon to in order to receive their pay information.

It was explained that no, there was no website. All employees would still get a notice of their direct deposit with all the same information on it that would normally be on their pay stub.

John Martin then called for Old Business.

Bill Curtis asked if Mayor John Martin had heard anything from the railroad.

John Martin stated that yes, he did get an authorization. He has two applications that he has to get out. One for the ORDC and one from the PUCO concerning funding. The ORDC is giving the village either \$2,000 or \$2,500. He wasn't completely sure which amount was correct. The total cost for the sidewalks to be taken care of is \$16,500.00. CSX is going to contribute \$2,500.00 plus 16 hours of flagging time for the railroad so the village can come in close enough to the tracks with flaggers watching out. The PUCO is giving \$5,000 for each crossing. The village's portion is \$1,500.00. It looks as though nothing will get done yet this year. They will have to do it in the spring. The mayor was happy that something good had finally come about. He just wishes the railroad could have stepped up a little more than what they did. John Martin stated they had jumped through all the hoops and now all they have to do is get the applications in. He is waiting for traffic counts from the county and the state and then he can finish the application for the PUCO and then he can move forward on it.

Shawn Pickworth added that he had talked to RWW Masonry about it and told them it was a little late in the year because of the application process but he told them to plan on it and get it scheduled for early next year.

John Martin stated that sounded great. He is glad there is a game plan but he is sad to say it wouldn't be this winter but it is something they can look forward to that will help alleviate the problems at the West Main Street and North Railroad Street railroad crossings.

John Martin then called for New Business.

John Martin stated he had something from the Huron County EMA concerning a meeting. It's a mitigation strategy review session. He will be sending it out to everyone's email. He is looking for individuals from the street department, fire, police, water, wastewater and zoning along with himself. It is November 26<sup>th</sup> at 1:00 p.m. at the EMA office. He restated that he would get the information out to everyone so they could see it. He stated he would need a response from each and every one so he will know how many will be able to attend.

Bill Curtis asked if it had to do with the 9-1-1 system.

John Martin replied that it does but most of it will be for dam failure, drought, extreme heat, earthquakes, floods and other natural disasters. He hopes he will get a good response so they can show Huron County EMA that they are interested.

John Martin then presented the monthly bills for approval under Schedule A. Myers made a motion to approve schedule A. Willis seconded the motion. Roll call - All ayes; No one opposed.

John Martin then presented the monthly bills for approval under Schedule B. Curtis made a motion to approve Schedule B. Ball seconded the motion. Roll call: Ball – yes; Paramore – yes; Willis – yes; Curtis – yes; Cooke – absent; Myers – disqualify herself.

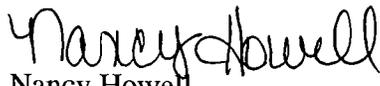
John Martin then presented the Then and Now monthly bills for approval under Schedule C. Paramore made a motion to approve Schedule C. Willis seconded the motion. Roll call – All ayes; No one opposed.

John Martin then asked for a motion to enter into Executive Session to consider the employment and compensation of a Village Employee or Official. Curtis made a motion to enter into executive session. Ball seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes.

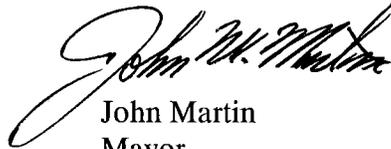
Curtis made a motion to return to regular session. Ball seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes.

Curtis made a motion to approve pay raises for employees effective the December 7, 2018 pay. Ball seconded the motion. Roll call: Ball, Yes; Curtis, Yes; Cooke, Absent; Myers, Yes; Willis, Yes; Paramore, Yes.

Myers made a motion to adjourn. Willis seconded the motion. Roll call - All ayes; No one opposed.



Nancy Howell  
Fiscal Officer



John Martin  
Mayor